BACON ACADEMY

Colchester Public Schools

Founded in 1803

From its proud history and rich tradition, Bacon Academy promotes a family-like partnership of students, staff, parents, and community. The Academy fosters a strong foundation for learning; provides comprehensive, rigorous academics; and nurtures personal growth, integrity and respect for all.

To: Colchester Board of Education

From: Matthew Peel, Principal, Bacon Academy

Re: Disposal of old Business textbooks

Date: July 15th, 2021

This memo is a request for approval to dispose of some old Business textbooks. These books are old, outdated, and they don't align with the new curriculum that was updated a couple of years ago.

The list of textbooks (and amounts of each) include:

- Century 21 South-Western Accounting Advanced Course, 9th Edition (Red Cover) (19 copies)
- Century 21 South-Western Accounting Introductory Course, 9th Edition (Blue Cover) (41 copies)

Thank you for allowing us to dispose of these antiquated texts, which will free up space for more modern instructional supplies.